

**MINUTES OF LSP EXECUTIVE MEETING  
10am 27 May 2011, West Lancashire Investment Centre**

**Present:**

|                          |  |                                |  |
|--------------------------|--|--------------------------------|--|
| Cllr Ian Grant           | Chairman                                   | Tracey Jardine                 | District Partnership Officer (LCC)             |
| Cllr Ashcroft            | Chair of Community Cohesion Thematic Group | Greg Mitten                    | Chair of People and Communities Thematic Group |
| Angela Aspinwall Livesey | Chair of Children's Trust                  | Ann Pennell                    | LCC  |
| Cllr Blake               | Vice Chair                                 | Richard Small                  | Chair of Better Environment Thematic Group     |
| John Buck                | Lancashire Fire & Rescue Service           | Dave Tilleray                  | Community Safety Partnership                   |
| Jane Cass                | CLPCT                                      | Kim Webber                     | WLBC (for Bill Taylor)                         |
| Ian Cropper              | Parish Councils' representative            | Ch. Supt Stuart Williams       | Lancashire Constabulary                        |
| Cllr Forshaw             | Chair of Integrated Transport Group        | Brett Winn (for Louise Dawson) | Skelmersdale & Ormskirk College                |
| Ch. Insp. Geoff Hurst    | Lancashire Constabulary                    |                                |  |

**In attendance:** Peter Richards (WLBC), Karen Fitzgerald (Community Foundation), Cath McNamara (LSP Secretariat); Alison Grimes (LSP Secretariat)

**Absent:** Hugh Evans (Chamber of Commerce), Shaun Walsh (Performance Management Network Chair), Sheila Battersby (GONW), Cllr Owens (ELS Thematic Group)

**1. Apologies**

|               |                                  |                   |                                  |
|---------------|----------------------------------|-------------------|----------------------------------|
| Louise Dawson | Skelmersdale & Ormskirk College  | Rodney Dykes      | Southport and Ormskirk NHS Trust |
| Alex McMinn   | Older Peoples' Partnership Board | Bill Taylor       | WLBC                             |
| Steve Igoe    | Edge Hill University             | Cllr Bill Cropper | LCC                              |

**2. Declarations of Interest**

None

**For approval**

**3. Minutes of the Executive meeting, 17.2.11**

**AGREED:** an accurate record

**4. Matters arising**

**p2. Central Gateway Grants Scheme. Matters Arising from 17.02.11**

Greg Mitten updated that West Lancs CVS had been successful in a bid supported by the LSP and other partners for the Central Gateway Grants Scheme for £32K.

**p2. Mid Lancashire MAA, Local Enterprise Partnerships, and Local Investment Plans. Matters Arising from 17.02.11**

Ian Grant updated that the Lancashire-wide LEP had been signed off and that he sits on the Board of the LEP as one of two councillors representing the districts. The LEP is led by the private not the public sector and is chaired by the Chairman of Booths, Edwin Booth.

**For note**

**5. Lancashire Foundation Trust** Presentation by Karen Fitzgerald, Lancashire Foundation Trust

Karen ran a video and made a short presentation about the work of the Foundation.

It was noted that there had been little uptake of the Foundation's expertise in West Lancashire and CVS would make contact.

**Action:** The presentation was noted.

**6. Local Development Framework** Presentation by Peter Richards, WLBC

Peter presented an outline of the LDF and the next steps in the process, including the current programme of consultation events being held throughout the borough. Members were encouraged to respond to the consultation via [www.westlancs.gov.uk/2027](http://www.westlancs.gov.uk/2027)

**Action:** The presentation was noted.

**For decision**

**7. Second Homes Update** Report of LSP Secretariat

Ian Grant queried with S Williams/G Hurst about money being received in other parts of Lancashire for body cameras and whether this source was available for West Lancashire. Stuart Williams agreed to make enquiries. Geoff Hurst commented that the cameras were purchased and should be distributed to officers next week. A press item in consultation with LSP and CSP would be produced.

It was outlined that the previously agreed £5057 per year for three years for membership of the Blackpool and Lancashire Tourist Board (based on satisfactory monitoring reports) had slightly under spent in years 1 and 2. It was however anticipated that should a third year payment be agreed (based on a progress report on year 2 activity) it would be an overspend. It was agreed that the underspend for years one and two would be carried over specifically for the potential use in year 3, rather than returned to the general Second Homes pot.

The Raising Aspirations interim report was noted for its positive impact. Ian Grant queried the sustainability of the project. John Buck stated that the interim report would now be used for making additional funding applications. The scheme costs in the region of £15K to run per year. Ormskirk School has put in a bid to the National Lottery for £10k and work is underway to source the other £5K. Ann Pennell queried whether the Children's Trust was a potential source, as LCC had a commitment to channel funds through Children's Trusts. Angela Aspinwall-Livesy commented that the Children's Trust runs an early intervention programme and whilst currently not targeted at the same year groups there were funding streams requiring commissioning.

The final progress report on the West Lancashire Climate Change project was also noted for its

good work and that it had also brought in additional funding during the project term.

The Food Growing Scheme interim report was praised for the positive impact it was having in communities, creating 'communities within communities'. A press release had been produced by the PCT, but a more planned approach could be developed.

**AGREED:**

- S Williams to find out about the fund source for other areas of Lancashire
- G Hurst to liaise with Dave Tilleray about the press release.
- Underspend on years 1 and 2 allocation of the Blackpool and Lancashire Tourist Board second homes funding would be carried over specifically to fund the potential year 3 claim.
- Any work around press releases to highlight project successes to be forwarded to the Secretariat (as per SLAs and LSP public relations protocol) for WLBC PR input.

**8. Performance Reward Grant Update Report of LSP Secretariat**

Greg Mitten outlined that the West Lancs Challenge was to be launched on 9 July. The delivery of more than 20 outcomes was in development. Progress was encouraging and stakeholders were working well together. The project was managing to bring in other resources ie. money, facilities and expertise wherever possible on top of that originally planned. The model was being looked at outside of West Lancashire as an example of good practice of multi-agency working.

Ian Grant stated that there was a paper going to Cabinet about the CCTV project next month. Dave Tilleray outlined that the project encompassed two schemes, and that the project as a whole was only moving at the speed of the slowest. This was important to ensure that the best result was obtained.

**AGREED:** the report was noted.

**9. Approach to Future Spending Allocations Report of LSP Secretariat**

On the basis of the report, Ian Grant put forward that it would be a credible and transparent process to combine the Second Homes and PRG monies. It would also be appropriate to adopt an overall commissioning strategy based on the recently agreed LSP priorities and the Executive Workplan.

Discussion then took place about timings and involvement of partners to work up a strategy plus agreeing subsequent bids. It was agreed to have a task and finish group to establish the procedures and an additional full Executive meeting to consider the bids. It was agreed that LCC should be included in the proposed sub-group to bring additional commissioning expertise to the group.

**AGREED:**

- Second Homes money and PRG could be pooled
- a task and finish Executive sub-group group would be convened in July to devise a commissioning strategy for the allocation of second homes and PRG money. Group to comprise:
  - LSP Chairman
  - ELSTG Chairman (or nominated representative)
  - Edge Hill University Representative
  - WLCVS Representative
  - WL Challenge Representative
  - LCC representative

- The T&G group will also develop the workplan (see item 10)
- an additional Executive would be held in September to discuss/approve the proposals and agree the workplan

**10. Executive Group Workplan** Report of LSP Secretariat

The report outlined that the workplan still had some gaps, and that it needed refreshing and adding to as several actions were already completed.

**AGREED:** that the workplan would be fleshed out by the task and finish sub-group (see item 9) as part of the work on developing a commissioning strategy for the LSP.

**For information**

**11. NHS White Paper** Report of PCT

Jane Cass presented a paper detailing the current situation with regard to the proposed NHS reforms. It was highlighted that there is still likely to be changes.

Ann Pennell commented that the reforms were very complex and it was important that the focus should remain on the necessary outcomes and not be lost on the detail of proposed structures.

**AGREED:**

- An update would be brought to the October Executive.

**12. WLBC Business Plan 2011-15**

Kim Webber briefly outlined the key points of the Business Plan and asked that any partners should contact herself or Gill Rowe with any ideas for joint working to realise efficiencies.

**13. AOB  
IDVA Post**

Ian Grant outlined that the Domestic Violence Support Services was seeking revenue funding to help support an IDVA post. Partners fully supported the principle but despite the necessity of the work the sustainability of the post was queried since part-funding from Second Homes money had been provided last year.

Dave Tilleray responded that in previous years the Ministry of Justice and CSP had part-funded the post but that since the CSP funding has been cut from circa £170K to circa £32K this was no longer possible despite the importance the CSP placed on the post. Based on current funding available the IDVA post was now operating as 0.5FTE and was therefore seeking £20K. A previous bid for second homes money in February 2011 had asked for £20K p.a for three years, but given the uncertain future funding of second homes, it had not been approved.

A discussion ensued about the benefits of the work culminating in agreement that the post's fundamental importance meant that it should not be reliant on grants but should be part of mainstream funding from the relevant agencies.

Stuart Williams commented that part of the IDVA post was that it needed to be seen to be independent of the agencies since part of the job was to help and guide victims through 'the system'. Kim Webber commented that given the value placed on delivering the outcomes, the best approach may be to re-engineer and re-direct agencies budgets to allow the commissioning of the service. DT enforced the importance of funding being immediately available. The Chairman proposed that the second homes fund was used to provide £10K of 'transitional funding' to allow time for the CSP and the Domestic Violence Support Services to work on finding a more sustainable source of funding. This was supported.

**AGREED:** £10K of 'transitional funding' from the second homes fund was approved to part-fund an IDVA post for six months.

**15. Forward Plan 2011**

- Will be determined following the drafting of the Executive workplan (see item 10).

**16. Future meetings**

7 October am – Annual Forum

7 October pm – Executive meeting

20 January 2012 – Executive meeting